

Lakeshore Park offers the perfect environment for your special event with its variety of beautiful settings. Whether you are planning a small intimate wedding or a large ceremony and reception, multiple outdoor options are available to you.

## Available venues

## Marble Hall

- 3,000 square foot semi-enclosed chapel
- Seats up to 220 guests for wedding ceremony depending on layout
- 400 square foot stage area
- Private restrooms and dedicated parking (64 spaces)
- Two 700 square foot side terraces
- Optional canvas side panels with windows for rainy or cooler days
- Lights, power, fans and use of storage closet
- Option to add on new 50ft x 80ft paved
   Terrace

#### **Main Events Lawn**

- Two Acre Bermuda lawn
- Adjacent to parking and restrooms
- Power available

### The HGTV Overlook

- Marble central plaza offers spectacular park, mountain and river views
- 500-foot-long esplanade
- Bistro tables and string lighting
- Parking courts on each end can accommodate food trucks
- Public restrooms available next to administration building
- Power available

## **Marble Pavilion**

- 900 square foot open pavilion
- Seats up to 100 guests under pavilion
- Power and water available
- Beautiful lawns adjacent to pavilion
- Comes with six 48" square tables and 24 matching chairs

VENUE	HALF DAY (MONDAY - THURSDAY)	HALF DAY (FRIDAY - SUNDAY)	FULL DAY (MONDAY - THURSDAY)	FULL DAY (FRIDAY - SUNDAY)*
Marble Hall	\$500	\$1000	\$1000	\$2000
Marble Pavilion	\$250	\$450	\$500	\$900
Marble Hall, Marble Pavilion and Terrace	\$875	\$1750	\$1750	\$3500
HGTV Overlook	-	-	\$6,000	\$6,000
Main Events Lawn	-	-	\$1,500	\$1,500
West Terrace	-	-	\$300	\$300
Hilltop Meadow	-	-	\$300	\$300
East Terrace	-	-	\$300	\$300
Amphitheater**	-	-	\$1000	\$1000

Half day rentals are either 7am-2pm or 3pm-10pm.

\*During the peak months of April, May, September and October, only daily rentals are available on Saturdays.

\*\*Due to sporting events in the park, Lakeshore Amphitheater is not available on Saturday mornings from March to May.

Large event fees ranging from \$250-500 will be applicable for weddings over 300 people and non-wedding events over 200 people.

If tenting an area over 25x25ft, an additional tenting fee will apply.

Security deposits begin at \$250. The deposit is refundable.

DEPOSITS & REFUND POLICIES		
Deposit	50% of facility rental fee due at booking	
Balance Due	30 days prior to event	
Cancellation - 60+ days prior to event	75% of deposit returned	
Cancellation - 30-60 days prior to event	50% of deposit returned	
Cancellation - 30 days or less prior to event	0% of deposit returned	











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# Important details

- Scheduled use of all facilities is subject to availability, insurance requirements and execution of a Facilities Use Agreement.
- The rates listed are indicative only and do not constitute an offer. Rates are subject to change without notice prior to execution of a Facilities Use Agreement.
- Security/damage deposit required for all events.
- Security personnel required for events with more than 250 people. It is the renter's responsibility to arrange security.
- Extra charges apply if cleaning is required after the event.
- Special rules are applicable to service of alcohol at events. No use of alcohol is permitted without an executed Facilities Use Agreement and Alcohol Rider. Renter is required to purchase event liability insurance (\$2,000,000 per occurrence / \$3,000,000 aggregate). All alcohol must be served by a caterer with an off-premises license or a licensed bartender.
- All trash must be taken off-premises after your event. We do not have dumpsters on site for event use. Plan ahead to bring your own receptacles, rent our 30-gallon receptacles or check if your caterer is bringing receptacles. Catering will sometimes handle trash haul-off for you.
- Any outside vendors may be used for food, music, floral, etc. but pick up and drop off must be done within your rental window.
- Additional optional fees
  - o Lowering the side panels on Marble Hall (must be completed by Conservancy staff): \$250
  - Lakeshore Park Conservancy has various equipment and tables/chairs for rent please reach out for more information. LPC staff is not responsible for set up or tear down.
  - Post-event cleanup can be added on for an additional cost, starting at \$250. Post-event cleaning team will handle the sweeping/mopping of spills, trash haul off, and wiping down and returning rentals to the closet so you don't have to after a long event. Cleanup team is not responsible for cleaning rented items from other vendors.

Please visit lakeshorepark.recdesk.com to submit an online request to book your event, and a staff member will be in touch with you.

The Lakeshore Park Conservancy was established to manage, preserve and enhance the Park for the future.

All facility rental proceeds go back into the upkeep and growth of the Park.

Please let our team know how we can make your event special and seamless by calling our office at **(865) - 215 - 1722**. We look forward to working with you and thank you for supporting Lakeshore Park.





#### Are sparklers allowed?

Yes, sparklers are allowed, but all sparklers must be extinguished in a metal wastebasket filled with sand. If any sparklers are left behind or there are burn marks on concrete, you will forfeit your security deposit.

#### Are balloons allowed?

No, balloons are not permitted in the Park. Other prohibited items include non biodegradable confetti and artificial flower petals.

#### Are candles allowed?

Real candles are allowed only if they are enclosed in hurricanes or tall votives.

#### Can I stake my tents?

Stakes are only permitted on the Main Events Lawn with advanced permission as there are irrigation lines that can be punctured with tent stakes.

Staking in the grass at Marble Hall is not permitted - all tents on grass must be weighted. The Terrace can accommodate a 60ft x 90ft tent using the in-ground anchors, eliminating the need for stakes.

#### Can I have food trucks?

Yes, food trucks are permitted as long as they have a city permit. Please confirm parking location ahead of time with us.

#### Do I have to use your preferred vendors?

No, you are welcome to use any vendors as long as your provide us with a list of vendors being used and order forms if applicable.

#### What is the capacity at Marble Hall?

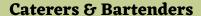
For a ceremony, Marble Hall can accommodate 200 under the cover, but more can fit if you spill onto the concrete terraces. For a reception, you can accommodate up to 125 under the cover depending on the shape and size of tables used.

#### What are the rules for serving alcohol?

If serving alcohol, you are required to obtain liability insurance - limits \$2M per occurrence / \$3M in aggregate with the City of Knoxville and Lakeshore Park listed as additionally insured. You can go through your insurance agency or use eventhelper.com. All alcohol must be served by a licensed bartender or caterer with an off-premises license, and alcohol service must conclude by 10pm. You will sign an Alcohol Rider form with the bartender's license or caterer's information.



## Preferred vendors



All Occasion Catering 865-521-1300 www.alloccasioncatering.com

Bradford Catered Events 865-552-5552 www.bradfordevents.com

By the Tracks Catering 865-440-6447 <u>www.bythetrackscatering.com</u>

Goodness to Go 865-253-7099 <u>www.goodnesstogocatering.com</u>

Gourmet's Market & Cafe 865-330-0123 www.gourmetsmarketandcafe.com

Rosa's Catering 865-690-5757 www.rosascatering.com

Real Good Kitchen 865-910-0298 www.therealgoodkitchen.com bailey@therealgoodkitchen.com

Dead End BBQ 865-212-5655 www.deadendbbq.com

The Pour Guys www.thepourguys.com

## DJs, Sound Equipment, Photo Booth

Party Boys DJ Show 865-584-3092 partyboysdjshow.com

Silly Shots Photo Booth Co. 865-607-6565 sillyshotsphotos.com

#### **Florists**

Alexandria's Garden Janice Richards 865-719-8967 Janice6205@comcast.net

Ambius
Ellie Whitesell
615-717-0587
www.ambius.com
Ellie.whitesell@ambius.com

Always in Bloom 865-558-5769 <u>alwaysinbloomllc.net</u>

Colby West Design colbywestdesign.com

Petal Perfection
Jet Dunlap
jetdunlap@gmail.com
865-719-2337

#### Tables, Chairs, Tents, Etc.

All Occasion Party Rentals 865-588-1131 www.aopr.net

Premier Event Rentals 865-984-7368 <u>thepremiereventrentals.com</u>

Creative Play Rentals 865-675-7529 <u>www.creativeplayrentals.com</u>

McCabe & Company 865-981-8151 www.themccabecompany.com

Rothchild Event Rentals <a href="https://www.rothchildknoxville.com/event-rentals/">www.rothchildknoxville.com/event-rentals/</a>

## **Photographers**

Amanda May Photos <u>www.Amandamayphotos.com</u> amanda@amandamayphotos.com

Laurie Wilson Photography www.lauriewilsonphotography.com lauriewilson4@gmail.com

Finch Photography www.finchphoto.com ben@finchphoto.com

Mandy Hart Photo <u>mandyhartphoto.com</u> info@mandyhartphoto.com

