



LAKESHORE PARK EVENT GUIDE



LAKESHORE PARK
CONSERVANCY

5930 Lyons View Pike

Knoxville, TN 37919

865-215-1722

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Available facilities and rates

Marble Hall, Pavilion & Terrace	Half day (Mon-Thurs) 7am - 2pm or 3pm - 10pm	Half day (Fri-Sun) 7am - 2pm or 3pm - 10pm	Full day (Mon-Thurs) 7am - 10pm	Full day (Fri-Sun) 7am - 10pm
Marble Hall	\$500	\$1,000	\$1,000	\$2,000
Marble Pavilion	\$250	\$450	\$500	\$900
Marble Hall, Pavilion & Terrace	\$875	\$1,750	\$1,750	\$3,500

Only full day rentals of Marble Hall, Marble Pavilion and Terrace are available on Saturdays during peak months of April, May, September and October.

Facility	Half day (7am - 2pm or 3pm - 10pm)	Full day (7am - 10pm)
Amphitheater	-	\$1,000
HGTV Overlook *hourly rate approved on case by case basis	-	\$6,000
Central Pavilion	\$150	\$300
Tower Playground Pavilion	\$150	-
Rustic Pavilion	\$100	\$200
Pryse Pavilion *pickleball facility may be added on to rental for an additional hourly fee, subject to availability	\$250	\$500
Central Lawn	-	\$1,500
Haslam Fieldhouse & Challenger Field *only available during baseball off-seasons	\$200	\$400

Booking a facility

To reserve a facility, visit lakeshorepark.recdesk.com. You will need to create an account.

The below facilities are a request only and will be either approved or denied by LPC staff. After submitting your request, staff will be in contact with you regarding availability, event details and to arrange payment and signing of contracts.

- Marble Hall
- Marble Pavilion
- Lakeshore Amphitheater
- Central Lawn
- HGTV Overlook
- Haslam Fieldhouse and Challenger Field

You are able to reserve the below facilities on your own. Select your facility, preferred date/time and follow the prompts to fill out the rental agreement and pay the rental fee.

- Tower Playground Pavilion
- Central Pavilion
- Pryse Pavilion
- Rustic Pavilion

All facilities are outdoor and open air. There are no fully indoor facilities. Marble Hall has canvas and vinyl side panels that can be rolled down by staff for a fee (must be arranged in advance).

Capacities

Marble Hall	Seated reception: 120 Seated ceremony: 200 Standing: 250
Marble Pavilion	100
Marble Hall, Marble Pavilion & Terrace	500
Amphitheater	250
HGTV Overlook	500
Central Lawn	1,500
Mound	500
Tower Playground Pavilion	40
Central Pavilion	30
Rustic Pavilion	40
Pryse Pavilion	50
Haslam Fieldhouse	100

Deposits, fees and due dates

Security deposit

All events require a refundable security deposit. The amount varies depending on size, setup and the nature of the event, ranging from \$250 - 1,000.

Renter will be responsible for any damages, whether it be from the renter or vendor.

Below are examples of why LPC would keep your deposit. This is not an exhaustive list.

- Trash not removed from the facility
- Marble Hall side panels moved up or down by renter
- LPC tables/chairs/additional rentals damaged
- Large spills/messes requiring staff time to clean
- Irrigation lines hit by stakes
- Use of prohibited materials (artificial flower petals, cigars, sparkler machines, confetti, balloons, etc.)
- Sparklers left in lawn or burn marks on concrete
- Park rules not followed

Deposit and payment due dates

The deposit to secure your date is 50% of the facility rental fee, due at booking. The remaining balance, security deposit, any tenting/large event fees and any additional rentals is due 30 days prior to your event.

LPC accepts credit card (subject to a credit card processing fee) and check payments.

Checks should be made out to Lakeshore Park Conservancy and mailed to:

Lakeshore Park Conservancy

PO Box 10244

Knoxville, TN 37939

See cancellation policy below.

Cancellation – 60+ days out	75% of facility rental fee returned
Cancellation – 30 - 60 days out	50% of facility rental fee returned
Cancellation – 30 days or less out	0% of facility rental fee returned

LPC does not offer refunds due to weather or if you cannot make your rental time. Upon request and at LPC's discretion, rentals may be rescheduled based on availability.

Fees

Tenting fee *for tents over 25x25ft	\$250 - \$1,000
Large event fee *private events 200 - 450 people	\$250
Large event fee *private events 450+ people	\$500
Large event fee *weddings 300+ people	\$250

Park Rules

All guests are expected to abide by the Park's rules.

-All pets must be on a leash.

-Prohibited items and actions:

- Balloons

- Confetti

- Artificial flower petals

- Inflatables

- Smoking

- Weapons of any kind

- Chalk underneath covered pavilions

- Sparkler machines *sparklers are permitted with prior approval - sparklers must be extinguished in a sand-filled metal waste container and properly disposed of

- Grills (with the exception of the charcoal grills at Rustic Pavilion), unless previously approved for catering

- Open flames – real candles may be used but must be enclosed in a hurricane or tall votive

- Parking or driving on lawns

- Electric bikes or scooters

Utilities

Power

Most locations have accessible power. Renter/vendors are responsible for any extension cords needed. LPC cannot guarantee power in the case of a power outage. Backup generators are recommended for large events involving catering, band, etc.

Marble Hall	20-amp outlets throughout inside of Hall Two power boxes on side lawns with additional 20-amp outlets 20-amp outlets at each corner of Terrace
Marble Pavilion	4x 20-amp outlets on columns One power box in grass next to pavilion with additional 20-amp outlets
Amphitheater	2x 20-amp outlets on seating walls 2x 20-amp outlets behind stage 50-amp outlet behind stage
HGTV Overlook	12x 20-amp outlets 100 amp cam lock that can accommodate a spider box (not provided) *No more than one appliance should plug into the 20-amp outlets at the Overlook. Power is more likely to trip due to the location if outlets are overloaded
Central Lawn	12x 20-amp outlets at each end of lawn inside power boxes
Mound	Nearest power box is next to Marble Hall and will require ~300-400ft of extension cord (not provided) Light poles around the mound have 20-amp outlets but are less reliable

	than the power box due to exposure to weather
Tower Playground Pavilion, Central Pavilion, Rustic Pavilion, Pryse Pavilion, Haslam Fieldhouse	20-amp outlets on walls/columns throughout pavilion

Lighting and fans

Marble Hall	Renter has control of indoor lights and fans Outside bollards come on at dusk
Marble Pavilion	Bollards, arch lights and ceiling uplights come on at dusk
Marble Hall Terrace	Bollard lights along sidewalk and landscape spotlights come on at dusk
HGTV Overlook	String lights come on at dusk
Mound	Bollard lights along Mound loop come on at dusk
Amphitheater	Seating wall lights come on at dusk There is no stage lighting. Bands or performers will need to provide their own lighting
Central Lawn	No lighting on lawn Renter will need to provide lighting if needed
Tower Playground Pavilion, Central Pavilion, Rustic Pavilion, Pryse Pavilion, Haslam Fieldhouse	Lights come on at dusk Fans can be controlled with timer switch at each pavilion

Water

Water hookups are available at Marble Pavilion (on column) and Marble Hall (inside the women's restroom) for light use only (spraying off concrete, etc). Restroom trailers may not hook up to water supply. If using an excess amount of water, LPC will charge a water usage fee, variable depending on the amount of water needed.

Parking and signage

Parking

See designated parking for specific facilities below. Large events may require overflow parking in other areas of the Park, and LPC staff will send a map showing which lots you are permitted to use.

Renter is permitted to bring golf carts to shuttle guests from overflow parking lots to your rented facility. Please communicate with LPC staff if you are planning to bring a golf cart or use a shuttle service.

For events over 500 people, LPC may require you to bus guests to the Park to minimize the amount of cars at the Park, especially during busy seasons. Carpooling will also be encouraged. Some parking lots need to remain open to the public.

Marble Hall	64 spaces in side parking lots
Marble Pavilion	Public parking in Marble Pavilion / Rustic Pavilion lot
HGTV Overlook	150 spaces behind administration building (will be completed by 2027) 4 spaces on both sides of Overlook
Central Lawn	Public parking in nearby lots - LPC will send map designating best parking for your specific event
Mound	Public parking in nearby lots Can use Marble Hall parking if renting Marble Hall or if previously arranged
Amphitheater	Public parking in soccer lots Can use Marble Hall parking if renting Marble Hall or if previously arranged
Pryse Pavilion	29 spaces in shared Pryse Pavilion and pickleball lot
Tower Playground Pavilion, Central Pavilion, Rustic Pavilion, Haslam Fieldhouse	Public parking in nearby lots

Signage

Directional signage for your event can be placed throughout the Park but must be removed after your event. Do not attach any signage to the Lakeshore Park entrance signs.

Political events must keep political and campaign signage at the rented facility. Only directional signage is permitted throughout the Park. Do not place campaign signage throughout the Park.

Restrooms

See below for the nearest restrooms for each facility.

Restroom trailers can be used, but they must have their own water supply and cannot hook up to Park water. Communicate with LPC staff if you are planning to use a restroom trailer so location and drop off / pickup times can be discussed.

Marble Hall	Private men's and women's restrooms Renter will have access to the bathroom key via lockbox Bathrooms will be stocked prior to the event but LPC staff will not actively stock during your event
Marble Pavilion	Public restrooms next to Central Lawn unless renting Marble Hall
HGTV Overlook	Public restrooms next to administration building (completed by end of 2026)
Central Lawn	Public restrooms next to Central Lawn
Mound	Public restrooms at Central Pavilion
Amphitheater	Public restrooms at Central Pavilion unless renting Marble Hall
Rustic Pavilion	Public restrooms across from Hank Rappé playground
Tower Pavilion	Public restrooms at Central Pavilion or Haslam Fieldhouse
Central Pavilion	Public restrooms at Central Pavilion
Pryse Pavilion	Public restrooms at Pryse Pavilion
Haslam Fieldhouse	Public restrooms at Haslam Fieldhouse

Vendors and event setup/teardown

Vendors

Any outside vendors for catering (must be licensed and insured), tables/chairs, DJ, floral, etc. may be used. The only exception is that for any tents on the Terrace, All Occasions Party Rentals must be used. Please communicate with LPC staff your vendor list.

Any drop offs and pickups must occur within your rental window unless previously arranged with LPC staff. Drop offs and pickups after park hours, if approved, are at the risk of the vendor. There is no overnight security, and not all lawns are lit. Parking lot light poles, trails that have bollard lights and facilities that have timed lights come on at dusk.

A representative from your group must be on site for any vendor drop offs, pickups, tent setup or teardown. LPC is not responsible for coordinating with your vendors.

LPC is not responsible for the security of items left unsupervised at the rented facility.

Catering

Food trucks are allowed but must have prior approval and have a Mobile Food Unit permit from the City of Knoxville. It is a violation of city code to pour anything down storm drains. Do not pour grease, ice or hot liquids on lawns.

Cooking on site is permitted on a case by case basis. Vendors are required to carry fire extinguishers if cooking on site and must lay fire retardant tarps on sidewalks/lawns and absorbent pig matting below the cooking surface.

A higher security deposit will be required if the user hires a sno-cone truck. The dye can stain the concrete and takes staff time to pressure wash. Sno-cones must be eaten in grassy areas to minimize staining.

Tenting

Tenting is allowed with prior approval. If using a tent larger than 25x25ft, you will be charged a tenting fee. No stakes of any kind are permitted in the grass at any facility, with the exception of Central Lawn (see below).

All tents without stakes must be secured by weights, with the exception of large tents on the Marble Hall Terrace. The Marble Hall Terrace can accommodate up to a 50x80ft tent using the in-ground anchors installed at each corner and along the perimeter of the Terrace. Protection must be placed between the tent poles and the surface of the Terrace. All tenting on the Terrace must be done by All Occasions Party Rentals.

Large tents on the Central Lawn may require stakes. Use of stakes must be approved in advance by LPC as the lawn is irrigated. If using stakes, your security deposit increases to \$1,000 to cover any potential damage to the irrigation lines. If an irrigation line is hit by a stake, your security deposit is forfeited.

Please note tenting is not allowed in the sod surrounding the Terrace. Tenting is allowed on the two smaller side lawns on either side of Marble Hall, as long as no stakes are used.

All equipment being used on the Terrace from any vendor must be hand carted in. Trucks, forklifts, etc. are not permitted to drive on the Terrace, lawns, sidewalks, trails or under pavilions.

Large tents may require additional set up and tear down days, and LPC will charge for those setup and teardown days. Setup and teardown days must be approved in advance and are dependent on availability.

A representative from your group must be on site for any tent setup or teardown.

Liability insurance must cover each day the tent is at the Park.

Staging

Staging can be installed at the Park with prior approval by LPC. If installing a stage on grass, subflooring must be used to ensure air flow underneath the stage. If installing a stage on the Terrace, protective matting must be used.

Trash disposal

Facility	Trash disposal
Marble Hall, HGTV Overlook, Central Lawn, Mound, Amphitheater	All trash must be removed from the Park and disposed off-site by the user. The Park does not have a dumpster on site for event use. User may have the option to rent 30-gallon trash cans from LPC - trash from these cans still needs to be removed from the Park If not renting LPC cans, user must arrange to bring their own receptacles or coordinate with their catering company
Tower Playground Pavilion, Central Pavilion, Rustic Pavilion, Haslam Fieldhouse, Pryse Pavilion, Marble Pavilion	Park trash cans may be used but excess bagged trash must be removed from the Park. Do not overflow Park trash cans or stack trash on top of cans.

LPC Staff

Staff is not available for setup or teardown. Setup and teardown is the responsibility of the renter.

Staff will not be present for the duration of your event unless previously arranged, but staff will be available via cell phone should questions arise.

Additional rentals

If renting Marble Hall, LPC has a variety of tables and chairs for rent. User is responsible for setup and teardown. Upon booking, LPC will send our inventory and pricing list.

Security

Security is the responsibility of the renter.

For events not serving alcohol, one officer is required for every 250 attendees.

For events serving alcohol, one officer is required for every 150 attendees.

If security is required, they must be on site at least 30 minutes prior to your event start time, for the duration of your event and for a minimum of 30 minutes following the event.

Security should aid with traffic flow in and out of the Park, aid with parking and provide general security during the event.

Decorations

If hanging decorations, use adhesives that will cleanly remove from the surface and not damage the facility. Do not leave command hooks, sticky tack, etc. behind.

Insurance requirements

Insurance

User is required to obtain liability insurance protecting against loss from personal injury or property damage from a reputable insurance carrier licensed to do business in the State of Tennessee – minimum limits \$1,000,000 per occurrence / \$2,000,000 in aggregate with City of Knoxville (PO Box 1631 Knoxville, TN 37901) and Lakeshore Park Conservancy (PO Box 10244, Knoxville TN 37939) listed as additional insureds.

If serving alcohol, limits needed are \$2,000,000 per occurrence / \$3,000,000 in aggregate with City of Knoxville and Lakeshore Park Conservancy listed as additional insureds.

If a large tent is at the Park for multiple days, liability insurance must cover each day the tent is at the Park.

COI must be sent to LPC staff at least 48 hours prior to the start of the event.

LPC may waive insurance requirements for small weddings without alcohol service, celebrations of life, or family gatherings/parties.

Alcohol service

Alcohol Service is permitted at the Park only if (1) the beer or alcoholic beverage is sold or distributed by the holder of a Liquor-by-the-Drink caterer's license issued by the State of Tennessee Alcoholic Beverage Commission (ABC), or (2) the User engages a professional bartending company or service whose servers hold current and valid Server Permit cards issued by the State of Tennessee ABC, or (3) possession or consumption is authorized by a special permit granted by the City of Knoxville Beer Board in accordance with Chapter 4, Article I, Section 4-1(d) and 4-76 of the Knoxville City Code (applicable only to charitable organizations).

Users other than charitable organizations must engage the services of the holder of a Liquor-by-the-Drink caterer's license issued by the State of Tennessee ABC or a professional bartending company or service whose servers hold current and valid Server Permit cards issued by the State of Tennessee ABC.

Charitable organizations have the option of engaging the services of the holder of a Liquor-by-the-Drink caterer's license issued by the State of Tennessee ABC, or engaging the services of a professional bartending company or service whose servers hold current and valid Server Permit cards issued by the State of Tennessee ABC, or obtaining a special permit from the City of Knoxville Beer Board and complying with all applicable requirements.

A list of the local holders of Liquor-by-the-Drink caterer's licenses issued by the State of Tennessee Alcoholic Beverage Commission is maintained in the City of Knoxville Business Tax Office

Prior to Alcohol Service at a Special Event at the Park, the User must certify that all beer and other alcoholic beverages will be sold or distributed by the holder of a Liquor-by-the-Drink caterer's license issued by the State of Tennessee ABC or by a professional bartending company or service whose servers hold current and valid Server Permit cards issued by the State of Tennessee ABC or must provide a copy of the special event beer permit issued by the City of Knoxville Beer Board.

Public or ticketed events distributing or selling alcohol must obtain a beer permit. Contact the City of Knoxville Revenue Office, Business Tax Section at (865) 215-2083. Private or invite-only events do not require a beer permit.

Public or ticketed events distributing or selling alcohol must inform LPC of their plan to properly ID attendees, either through ID stations, wristbands, etc.

All alcohol must be confined to the rented facility. If an event is selling alcohol, there must be a physical perimeter around the venue, enclosing the alcohol zone.

All events serving alcohol must execute LPC's Alcohol Rider agreement.

All alcohol service must conclude by 10pm.

All events serving alcohol must obtain liability insurance - \$2,000,000 per occurrence / \$3,000,000 in aggregate with City of Knoxville and Lakeshore Park listed as additional insureds. Please note the renter is responsible for obtaining this insurance.

Miscellaneous

Landscaping

The Park is maintained year-round by our grounds crew. Mowing is done bi-weekly, but LPC may mow as needed for events.

LPC does its best to ensure garden beds are well maintained. Pruning and bed maintenance is done on a seasonal schedule based on each plant's needs.

Renter is not permitted to alter landscaping in any way.

Fireworks

Fireworks are permitted on a case by case basis. Renter will be responsible for obtaining a State of Tennessee fireworks display permit. LPC will need a copy of the site map from the company putting on the fireworks display as well as a copy of their liability insurance. The fire department will need to be on site during the fireworks display.

Soliciting and advertising

Organizations hosting events at the Park cannot solicit Park visitors or advertise throughout the Park.

Sports organizations

During spring and fall youth sports seasons, certain facilities may be impacted by the influx of traffic and visitors. Parking may be limited. Large events may be denied during this time.